


QQ-30501
300 SERIES IV POLE BRACKET, LH-RH

Product:	- 300 SERIES RECLINERS
Tools Required:	-1/4" PHILLIPS SCREWDRIVER -BOX-CUTTER OR SCRATCH AWL
Tools Recommended:	- SCREW GUN WITH ¼" PHILLIPS BIT
Components Supplied:	-HEAD PROTECTOR, STANDARD

 **CAUTION:** This part was designed for a specific repair, based on the build of the chair from the serial number you provided. If the part is used on another chair, you may get unexpected results. Discard these directions once the repair is complete.

Directions:

Please read all the directions before beginning the repair. Refer back to the directions as you make the replacement. Call if you have any questions or problems. Suggested tools are not required. Note that references to “left” or “right” are determined from the seated position.

 **CAUTION:** This chair has moving parts that may create pinch points. Work or cleaning should be performed only in the upright position with the chair latched or in the full recline position. Keep your hands clear of the mechanism when moving the chair from one position to another.

1. Assemble your tools and move the chair to your chosen work area.
2. Lock the casters, a carpeted work area is suggested.
3. **If your chair is already equipped with an IV pole bracket skip to step 3.c.:**
 - a. **If you are installing an IV pole bracket for the first time:** locate three rivet-nut holes on the back of the fixed arm. Two holes are centered to the rear arm-frame approximately 14 inches from the bottom of the frame and 1 hole is approximately 8” from the bottom of the frame.
 - b. Use a box-cutter or scratch awl to cut an opening over all 3 rivet-nut hole locations. Use caution to avoid damaging the upholstery. Proceed to step 4.
 - c. **If you are replacing an existing IV pole bracket:** use a ¼” Phillips screwdriver—or recommended tools—to remove the three bolts (001631) and washers (002048) securing the IV pole bracket (002003) to the back of the fixed arm. Discard the IV pole bracket and removed hardware.
4. Verify the new IV pole bracket (002003) is oriented correctly before installation. The bolt-hole locations in the bracket should be aligned with the rivet-nut holes identified on the back of the fixed arm.
5. Slide 1 replacement washer (002048) onto 1 replacement bolt (001631) and hand-tighten assembled screw through the IV pole bracket (002003) into the arm-frame. Repeat step for remaining holes.
6. Tighten all hardware with a ¼” Phillips screwdriver—or recommended tools.
7. Verify proper installation, the IV pole bracket should be mounted securely.