


300 SERIES BACK INSTALLATION THUMB SCREWS

Product:	-300 SERIES RECLINERS
Tools Required:	-N/A
Tools Recommended:	-PLIERS
Components Supplied:	-BACK INSTALLATION THUMB SCREWS

 **CAUTION:** This part was designed for a specific repair, based on the build of the chair from the serial number you provided. If the part is used on another chair, you may get unexpected results. Discard these directions once the repair is complete.

Directions:

Please read all the directions before beginning the repair. Refer back to the directions as you make the replacement. Call if you have any questions or problems. Suggested tools are not required. Note that references to “left” or “right” are determined from the seated position.

 **CAUTION:** This chair has moving parts that may create pinch points. Work or cleaning should be performed only in the upright position with the chair latched or in the full recline position. Keep your hands clear of the mechanism when moving the chair from one position to another.

1. Assemble your tools and move the chair to your chosen work area.
2. Lock the casters, a carpeted work area is suggested.
3. At the rear of the chair and under the skirt, identify the 2 red thumb-knobs (001674) that are securing the back-frame to the mechanism mounting posts.
4. Unscrew the red thumb-knob counter-clockwise to remove. A pair of pliers may aid in removal. Repeat for the remaining thumb-knob.
5. Discard all removed thumb-knobs.
6. Align and screw a replacement red thumb-knob (001674) through the hole in the mechanism mounting post and into the rivet-nut in the back-frame.
7. Verify that the knob is secure and flush to mounting bracket. Use plier as needed.
8. Repeat steps 6-7 for other opposite side.
9. Verify that the back and hardware are secured correctly and functional.