

QQ-30024 300 SERIES FOOT TRAY - STANDARD

Product:	300, 310 RECLINERS
Tools Required:	7/16" WRENCH RATCHET WITH 7/16" SOCKET
Tools Recommended:	IMPACT GUN WITH 7/16" SOCKET
Components Supplied:	FOOT TRAY STANDARD ASSEMBLY INSTALLATION HARDWARE

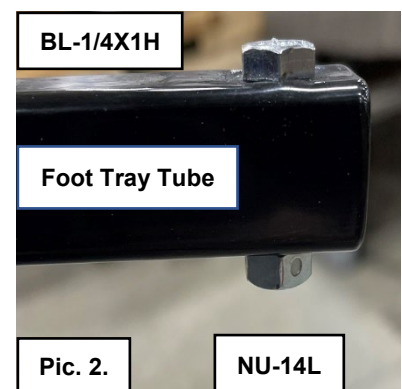
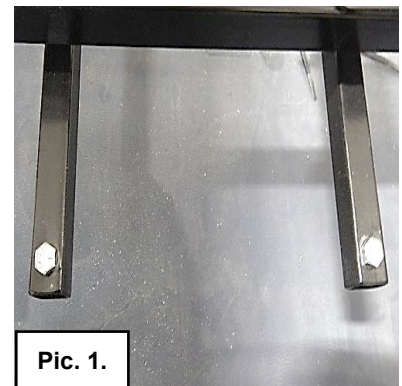
⚠ CAUTION: This part was designed for a specific repair, based on the build of the chair from the serial number you provided. If the part is used on another chair, you may get unexpected results. Discard these directions once the repair is complete.

Directions:

Please read all the directions before beginning the repair. Refer back to the directions as you make the replacement. Call if you have any questions or problems. Suggested tools are not required. Note that references to "left" or "right" are determined from the seated position.

⚠ CAUTION: This chair has moving parts that may create pinch points. Work or cleaning should be performed only in the upright position with the chair latched or in the full recline position. Keep your hands clear of the mechanism when moving the chair from one position to another.

1. Assemble your tools and move the chair to your chosen work area.
2. Lock the casters, a carpeted work area is suggested.
3. Actuate the chair into the recline position and verify the foot tray is pushed back.
4. At the back of the chair, locate the foot tray prongs extending from underneath the base frame. See picture 1.
5. At the end of each foot tray prong, remove the bolt (BL-1/4X1H) and lock-nut (NU-14L) using a 7/16" wrench and a ratchet with 7/16" socket (or recommended tools). See picture 2. Discard all removed hardware.
6. The foot tray is now free, slide the foot tray outward till the prongs clear the foot tray brackets and set aside to discard.
7. On the replacement foot tray (001911), remove the bolt (BL-1/4X1H) and lock-nut (NU-14L) from each foot tray prong-these should only be hand-tight. Set aside removed hardware for use later.
8. From the front of the chair, install the replacement foot tray by inserting the prongs through the foot tray brackets under the base-frame. The foot tray must be fully inserted.
9. Access the ends the foot tray prongs extending from the rear of the chair.



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10. Using the hardware removed in step 7, insert the bolt (BL-1/4X1H) from the top-down and hand-tighten a lock-nut (NU-14L) for each foot-tray prong.
11. Tighten all hardware using a 7/16" wrench and a ratchet with 7/16" socket (or recommended tools).
12. Pull the tray forward to verify correct assembly. Confirm that it is fully secured to the base-frame before returning to service.